



Enrollment Checklist

The following information is required before a student can start school.

You must bring these items with you at the time of enrollment.

Copy of Birth Certificate	
Proof of Address (acceptable documents listed on enrollment form)	
Custody Papers (if applicable to your family)	
Immunization Records	
Copy of the student's IEP (if applicable)	
Photo I.D. for the parent/guardian	

Complete the following forms in this packet.

Student Enrollment Form	
Authorization Form	

Please request the following forms if they apply to your child / family.

Medical Authorization Form (required for medicines to be administered at school by school personnel)	
Self-Medication Authorization Form (required and used only for students self-medicating with asthma inhalers)	
Special Diet Form	

Please bring the following items with you. They are needed to place your student in the appropriate classes.

Withdrawal papers from the previous school (including grades at time of withdrawal) This does not apply for students enrolling during the summer.	
Latest Grade Card (if possible)	



Students Name: _____
Last Name Suffix First Name Middle Name

Date of Birth (MM/DD/YYYY): ___/___/____ Gender: Male Female

Proof of Age: Birth Certificate Passport Other

Home Phone: (____) ____-____ Cell Phone: (____) ____-____

Country of Birth: _____ State of Birth: _____ City of Birth: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Proof of Address: Builder's Statement Emancipation Government Records Government Office
 Landlord's Statement Lease Recent Utility Bill Other

Dwelling Type: Apartment House Other

Has the student ever attended any public, private school, Head Start, pre-school, charter or community school in the state of Ohio: Yes No

Previous School District: _____ Previous School: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) ____-____ Fax: (____) ____-____

Military Student Identification

Record Field Number FN430 Definition - Identifies student with a parent or legal guardian who is an active member of the Armed Forces or National Guard.

Valid Options:

- Not Applicable (Not a Military Student)
- Student is a dependent of a member of the Active Duty Forces (Army, Navy, Air Force, and Marine Corps or Coast Guard).
- National Guard Student is a dependent of a member of the National Guard (Army National Guard or Air National Guard).

English as a Second Language (ESL) Identification

1. Was this student born, outside of the U.S., in a country where English ***IS NOT*** the primary language?
 Yes No

Was one or were both parents born, outside of the U.S., in a country where English ***IS NOT*** the primary language? Yes No

2. Did the student ***FIRST*** learn to speak a language other than English?
 Yes No
3. Is a language ***OTHER THAN*** English spoken at home?
 Yes No

Special Education Identification

1. Has your student ever had an evaluation (ETR) to determine eligibility to receive Special Education services?
 Yes No
2. If "***YES***," what is your child's disability category—ID, ED, SLD, OHI, AUT, Speech/Language? _____
3. Does your student have a current Individual Education Plan—IEP?
 Yes No
4. Does your student have a current 504 Plan?
 Yes No

Ethnicity / Race Identification

The collection of Ethnicity and Race data is in compliance with the Federal Government's standards effective July 1, 2010.

Is this student Hispanic / Latino? (Hispanic / Latino means a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) Yes No

What is this student's race? (Choose one or more, regardless of ethnicity.)

(A) Asian

(Origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent)

(B) Black or African American

(Origins in any of the original peoples of any of the black racial groups or of Africa)

(I) American Indian or Alaskan Native

(Origins in any of the original peoples of Europe, the Middle East, or North or South America who maintain community attachment)

(P) Native Hawaiian / Pacific Islander

(Origins in any of the original peoples of Hawaii, Guam, Samoa, or Other Pacific Islands)

(W) White

(Origins in any of the original peoples of Europe, the Middle East or North Africa)

Legal Guardian Identification

1. Who has legal custody of this student?

Name: _____
First Name Last Name

Both Parents
 Father Only *
 Shared Parenting *

Mother Only *
 Guardian *
 Other *

2. With whom does the student live?

Name: _____
First Name Last Name

Both Parents
 Father Only
 Shared Parenting

Mother Only
 Guardian
 Other

Father / Guardian (Legal Name)

(Please Print) _____
Last Name Suffix First Name Middle Name

Custodial Parent Step-Parent Language Spoken at Home: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Works on Government Property? Yes No Works at: _____ Occupation: _____

Home Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Work Phone: (____) _____ - _____ Are you available to take phone calls at work? Yes No

Email: _____ Emergency Contact Yes No Copy of Correspondence Yes No

Mother / Guardian (Legal Name)

(Please Print) _____
Last Name Suffix First Name Middle Name

Custodial Parent Step-Parent Language Spoken at Home: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Works on Government Property? Yes No Works at: _____ Occupation: _____

Home Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Work Phone: (____) _____ - _____ Are you available to take phone calls at work? Yes No

Email: _____ Emergency Contact Yes No Copy of Correspondence Yes No

By signing, I verify that all the information provided is true and verifiable to the best of my knowledge.

Parent / Legal Guardian Name (Printed): _____

Signature: _____ Date: _____

* Indicates the need for a copy of legal court document(s) to be attached.

Photography / Publication Release:

We request permission for your child to be photographed or videotaped by school staff or local news organizations during the current school year.

Their picture may be used in newspaper articles, television stories, brochures, and other promotional products.

- Yes, I give my permission for my child to be photographed and / or videotaped.
- No, I *do not* give my permission for my child to be photographed and / or videotaped.

Field Trip Permission

My child has permission to accompany his / her class on school-sponsored field trips. I will be notified in advance when and where these trips will be.

I also give my permission for them to ride the bus to any location in the district for school related activities, assemblies, etc.

- Yes, I give my permission.
- No, I *do not* give my permission.

Signature of Parent / Guardian: _____ Date: _____

Distributing Statement

The A+ Children's Academy Community School is a community school established under Chapter 3314.041 of the Revised Code. The school is a public school and students enrolled in and attending the school are required to take proficiency tests and / or other examinations prescribed by law. In addition, there may be other requirements for students at the school that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education as defined by the Administrative Code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter contact the school administration or the Ohio Department of Education."

ORC 3314.041 Distributing statement concerning state-prescribed testing and compulsory attendance law to parents.

This policy is to be posted on the school's website as well as included in enrollment packets. It is also posted in the school building.

Parent Signature: _____ Date: _____

Board Adopted February 2015



Statement of testing

We at A+ Children's Academy Community School strive on student success and we want to avoid student stress on testing as we partner with our parents. Please read the following to help our students and your child(ren) to avoid stress from testing.

The word test can cause a certain amount of stress in any student, no matter how well she/he is doing in school. **Confidence and a positive attitude are key to overcoming it — and parents can help on both counts.**

You can help your child overcome test anxiety the same way. First, talk about what the school is expecting her/him to learn and be able to do. You can find this out by talking to her/his teacher. **Ask the teacher how you can help build your child's confidence** — and what material you can review with your child. **Encourage your child every step along the way as she/he builds knowledge.** If you are preparing your child for state tests here at A+ Children's Academy C.S., ask his/her teacher how to help him/her understand what the tests will look like. Also, **the teacher can explain how you can work with your child at home on the Ohio Department of Education's student practice resources and practice tests.**

It's important to remember that **Ohio's State Tests are based on Ohio's Learning Standards.**

These standards lay out what students should know and be able to do in each grade. Ohio teachers choose questions for state tests that match what their students are learning in their classrooms. This is your child's opportunity to show what she/he has learned throughout the school year. Keeping this in mind, your child should go into test day with confidence.

Finally, put every test in its proper place. We should all try to do our best on a test, but we shouldn't allow the test to terrify us. No single test — even at the end of a school year — can have lifelong consequences for your child. Explain to your child that she/he wants to do well to show herself/himself what she/he has learned — not to keep something terrible from happening. A+ Children's Academy C.S. will support her/him in the same way.

Helping your child build confidence and putting tests in their proper perspective will ease the pressure on your child when test days roll around. It also will give her/him a better overall school experience.

Testing dates are posted on our school calendar for the 2018-2019 school year that will be sent out at a later date.

Parent Signature: _____ Date: _____

